Question 1: I have a specific interest that I want the panel to discuss. Is this the right group to address this topic?

Answer: The goal is to recruit members who have an interest in multiple issues of care delivery. We would like to engage panelists who bring a collaborative approach to evolving gender-based care at Kaiser Permanente Washington. Individual topics will be brought up, but the group will be facilitated to develop a broad agenda.

Question 2: I want to discuss my personal care experiences at these meetings. Will there be an opportunity to do so?

Answer: We want to hear about your personal care experiences; ultimately, your experiences will inform the group. However, we want to use your experiences to drive our exploration for proposing solutions for Kaiser Permanente Washington patients.

Question 3: Will my experiences and thoughts remain confidential?

Answer: Once the panel is established, the meetings will be attended by only the selected participants and specific Kaiser Permanente Washington staff. All participants will sign a confidentiality agreement.

Question 4: How do I apply?

Answer: <u>Apply online</u> or request a paper application by emailing <u>genderhealth@kp.org</u>. Applications must be received by January 15, 2021.

Question 5: How are applicants selected?

Answer: In addition to submitting an application, applicants are interviewed to learn more about their backgrounds, interests, and reasons for applying. A subcommittee from the Gender Health Program will review the applications and make final selection decisions.

Question 6: When will applicants be notified of their application status?

Answer: We intend to hold interviews through January 2021 and select panel members in February 2021.

Question 7: When will meetings be held?

Answer: Meeting dates have not yet been announced, but generally meetings occur on a quarterly basis. We anticipate meetings to occur in the late afternoon or evening.

Question 8: How will I attend meetings?

Answer: Participants will be required to attend virtual meetings with both audio and video. Due to the COVID-19 pandemic, meetings will be held virtually until further notice. Once in-person meetings resume, they will be held in the Seattle area.

Question 9: I'm not sure if I can commit to serving a one-year or two-year term. Is that a problem?

Answer: Although we hope that selected applicants will serve a one-year or two-year term, there are no requirements to do so. This is a voluntary group.

Question 10: If I am selected what are the next steps?

Answer: After passing mandatory state and federal background checks and signing a confidentiality agreement, selected applicants will be sent the meetings schedule.

Question 11: I won't be able to attend all meetings. Is that a problem?

Answer: We understand that members may not be able to attend all meetings. However, we ask that you strive to attend the majority of the meetings.

Question 12: I have additional questions, who can I ask?

Answer: Please direct questions to: genderhealth@kp.org or 888-245-9004